



2024 Performance Policies Handbook

Ballet 3, Intermediate, Pre-Professional, and Open Divisions

Performance Philosophy

Littleton Ballet Academy (LBA) and Littleton Youth Ballet (LYB) work hard to create a performance that is not just a “recital.” By that we mean to facilitate a professional style environment where our students learn theater etiquette and terminology as well as proper performance technique. Our audience is also expected to behave in a manner expected of a professional performance.

The LYB Concert will be 2 hours long and will include new pieces as well as ensemble pieces that were performed in competitions.

Each show for the School Performance is 45 minutes to an hour long and is a sampling of what LBA has to offer from pre-ballet classes to our advanced dancers in classical and contemporary choreography.

Picture Location

Littleton Ballet Academy
1169 W. Littleton Blvd Littleton, CO 80120

Picture Dates

Tuesday, May 28th, Wednesday, May 29th and Thursday, May 30th

Performance Locations

LYB Concert (*Only dancers in LYB that chose to participate*)

FRIDAY, May 24th at 7:00 pm

Mapleton Arts Center
7480 Broadway, Bldg. #4
Denver, CO, 80221

School Performance

Friday, May 31st and Saturday, June 1st

Colorado Academy
Leach Center for Performing Arts
3800 S. Pierce St Denver, CO 80235

School Performance Dates and Times

- Friday, May 31st at 5:15 pm Show #1
- Friday, May 31st at 7:15 pm Show #2
- Saturday, June 1st at 11:00 am Show #3
- Saturday, June 1st at 1:00 pm Show #4
- Saturday, June 1st at 4:00 pm Show #5

Dancers in Ballet 3, Intermediate, Pre-Professional, and Open Divisions may be in anywhere from 1 to 5 School Performance shows.

Communication and Reminders

Communication regarding the performance will be done via email and the BAND app. All emails are also posted on the Family Portal. Please make sure your email doesn't send our newsletters/communications to your junk mail. This information is key to knowing where your dancer needs to be, what they will need, and other crucial information for the show's success.

Encouraging your child to practice at home is key to helping them feel comfortable on the stage. Videos of class dances are available on the BAND app. Make sure to download these to your own device. (If you are not yet on the BAND app, please send us an email to ballerinalba@gmail.com and we will send you a link. Please make sure you add your first and last name).

Ticket Information

Tickets are available by going to www.littletonballetacademy.org. Tickets are \$10 for adults and \$6 for children (3-12) and seniors for the School Performance. These tickets go on sale Monday May 13th at 10 am

The LYB Concert tickets are \$27 to \$32 for adults and \$22 to \$25 for children and seniors.

We will also be offering a student rate. To avoid confusion, tickets for the LYB Concert will go on sale Wednesday, May 15th.

Performance Requirements

Shoes

- All female dancers need
- Clean pink ballet shoes (dancers in Symphony in Blue and Emily in Spaghetti Rag also need ribbons)
- Clean flesh colored ballet shoes (dancers should know which competition pieces and Kindred Solidarity)
- Clean flesh colored pointe shoes (Convergence)
- Pink pointe shoes (Ballet 4 and higher)
- Black jazz shoes (dancers in Jazz)-also need black socks (dancers in Jazz 3, 4, 5)
- Black tap shoes (All tap classes)
- Black character shoes (Musical Theatre 7, 8, and Character 6, 7, 8)

All male dancers will need

- Black ballet shoes
- Black tap shoes and black socks or tights (All tap classes)

Tights (ballet)

- All girls will need clean light pink nylon footed (with the feet) **dance** tights with no holes or runs.
- Ladies: please do not wear panties (underwear) underneath tights. It is not necessary and creates excess lines.

- All boys need clean black nylon footed dance tights.

Additional Costume Requirements

- There will be a separate email coming soon but all Jazz 3, 4, 5, 7, 8 and Musical Theatre 6 dancers will need **black jazz pants and black socks.**

Makeup

Stage lights can be quite bright and will wash out the dancers' features on stage. In order to see all the smiles and eyes, we ask that dancers wear makeup. This is not to change or cover, but rather to see what is already there. To best see the dancer's face, they should wear

- brown eyeshadow
- mascara
- blush
- red lipstick (please do not send your child already wearing lipstick, it will be applied after they get into costume) Boys should have a darker red lipstick.
- All dancers ages 11 and older who feel comfortable with it will be allowed to apply their own lipstick.

You are responsible for putting on your child's makeup BEFORE they enter the dressing room except lipstick.

Recommended lipsticks for girls (bright red without purple in it). These are just examples

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|---------------------------------|---------------------------------|
| • Revlon True Red 090 | • Wet N' Wild Cherry Frost 514A |
| • Revlon Really Red 006 | • Revlon Fire and Ice 720 |
| • Maybelline Are You Red-dy 625 | • MAC Viva Glam |
| • L'Oreal British Red 350 | |

Please label each student's lipstick with masking tape with their name on it. It will be put in a container when the student is checked in.

We are also selling lipstick "samples" at LBA.

Please purchase these during picture week (the week of May 28th)

AGAIN: FOR YOUNGER DANCERS-DO NOT SEND THEM IN THE DRESSING ROOM WEARING THE LIPSTICK. IT WILL BE APPLIED AFTER THEY ARE ALREADY IN COSTUME.

Hair for girls

A classical bun is also a requirement for all female dancers. The bun should be at the middle of the head.

- Use a spray bottle of water if needed to wet down hair.
- Pull hair straight back to put into a ponytail at the crown of the head-no parts.
- Coil hair into a bun shape.
- Use a **hair net** (the same color as hair) to hold all hair together. (NOT a bun cover)
- Pin around the bun using lots of bobby pins so that bun is flat to the head.
- Hair spray the finished product so there are no wispies.
- Bangs for all dancers must be pinned and sprayed back.
- No colored or shiny clips, barrettes, or bun covers are allowed.
- All headpieces (flowers, ribbons, hats, etc.) **MUST** be pinned in a crisscross fashion. Give it a little tug to make sure it is secure.
- Please pick up a sheet on how to make a classical bun if you are uncertain how to do this or attend a bun making class.
- We are selling hair kits at LBA. These include a hair net, 2 hair elastics, and 30 bobby pins.
- Most hair supplies can be purchased at Walgreens, Rite-Aid, Walmart, Penny Robin Dancewear etc. (Remember we can't personally guarantee which store has what items-we suggest you shop early!)
- Each child needs to have her own brush. PLEASE do NOT share brushes or other hair supplies.

- **NO bun makers (the hair donut things) allowed.**
- There are hair and makeup tutorials on Littleton Ballet Academy's You Tube page.
<https://www.youtube.com/watch?v=Jwm6lDRrBck>

Nails and Jewelry

- No nail polish or French tips allowed.
- Please do not put on temporary tattoos or write all over your arms and legs during the week of the show.
- Please do not apply any spray or artificial tanners the week of the show.
- No jewelry allowed except small rhinestone earrings

Dressing Room Etiquette

Dancers are reminded to respect other students' space and property in the dressing rooms. If it is not yours, do not touch it. The students will spend more time in the dressing rooms than onstage, so keeping these areas organized and clean is important. Water and non-messy snacks such as fruit snacks are recommended. Dancers are reminded not to go into the theater or lobby areas in costume before, during or after the shows.

Parents are reminded that this is a dressing room where dancers are most often not fully dressed. There is no photography or videography allowed in the dressing room. We also will not allow parents/guardians/friends etc. in the dressing rooms.

- Children will be taken care of by our backstage volunteers (all are background checked and vaccinated)
- Please arrive ON TIME already wearing dress code leotard and tights with regular clothes pulled over
- Please come already wearing makeup BUT NO LIPSTICK
- **No students will be released in the middle of the show-NO EXCEPTIONS!**
- All students are expected to be on their best behavior while at the theatre
- No children are allowed to leave the dressing room while still in costume
- Please remember that we are not your personal maids so clean up after yourselves. This means all Band-Aid wrappers, food wrappers, bottles, etc. should be either thrown in the garbage or recycled.

Costumes

We are unique in the fact that we don't have dancers purchase all their costumes. We have an extensive wardrobe that we add to every year. This keeps costumes costs more affordable for families. Many schools charge \$100 per costume and if a dancer is in more than one dance, this adds up quickly.

- Dancers are not allowed to keep any costume.
- Please make sure that you treat every costume with respect. All dancers will be taught how to and then be expected to hang up their own costumes if needed. If a dancer is caught be careless with a costume, he or she will be responsible for the dry cleaning and/or repair costs of the costume.
- Older dancers who need it MUST wear deodorant.
- **NO ONE IS ALLOWED TO EAT OR DRINK ANYTHING EXCEPT WATER WHILE IN COSTUME.**

Pointe Shoes

- All dancers on pointe **must** hair spray, tape, or sew their ribbons in. **NO EXCEPTIONS!**
- Dancers on pointe will be fined if their ribbons come out on stage.

Awards

- All students will be receiving a medal during the medal ceremony toward the end of the performance. Students who have been here consecutively for five FULL seasons will also be receiving a 5-year trophy and students who have been here consecutively for ten FULL seasons will receive a personalized LBA jacket.

Photography

- **NO PHOTOGRAPHY** is ALLOWED IN THE AUDIENCE. It is harmful to the dancers AND audience members. This will be strictly enforced.
- Imagetek Photography will be taking pictures of all dancers in costume on Wednesday, May 31st and Thursday June 1st. The photos will be available in a variety of packages. They will take group pictures and

have the option of solo pictures. **If you want a solo photo of your child, it must be ordered on the order form, or they will not take a solo picture of your child. All photos MUST be pre-ordered.** Order forms will be sent out via email AND will be available at the front desk. We highly suggest you take advantage of this because it may be your only chance to have a picture of your child in costume.

- Imagetek Photography will bring the pictures to us approximately four weeks after the School Performance. We will notify everyone via email when they come in and you will be able to pick them up during our summer hours. We will keep the pictures at Littleton Ballet Academy until September 1st. After that, pictures will be given back to Imagetek, and you will have to contact them directly and pick them up there.

Videos

- All performances are professionally recorded on a digital camera.
- The show will be available via a streaming link
- We repeat a lot of dances, so it is a smart idea to purchase the recordings for your children to use as a reference over the years.
- Videos and performance pictures will be available through Candidly Created. More details will be sent out soon.
- **Therefore, we respectfully ask you NOT to record the performance or take pictures. Ushers will be enforcing this rule.**

Volunteering

We have many volunteering opportunities available the weekend of the show. We have enough backstage helpers, but we can use volunteers to hand out programs, possibly sell flowers, and sell concessions. If you have time to donate, we would appreciate the help. A sign-up genius will be sent via email, and you can sign up there. We also need volunteers on Sunday, June 2nd to help clean costumes. We would love your help!

Concessions

We host concessions for each of our performances. If you are interested in donating some baked goods, chips, water, etc. for our concessions, we would appreciate it. A sign-up genius will be sent out in an email can you can sign up there.

Parking

Parking is free. Park in the lot on the south side of the Leach Performing Arts Center. There is also parking available directly east as well. Mapleton Arts Center also has free parking.

Summer Breaks

Our summer break will be the week of June 3rd to June 8th. NO LBA classes or office hours will be held. There is also a break the last full week of July 22nd to July 27th. The school will be closed this week as well.

Summer Schedule

- Our summer schedule begins June 10th and goes to August 10th (closing July 22nd to July 27th)
- Summer registration is now available. Your level is listed in the portal. Fall registration is not available yet.
- Reminder: if you want to be considered for an invitation for participation in The Nutcracker (ages 5 and up) you MUST come to classes eight of the twelve weeks of summer (counted from June 1st to August 31st).

Emergency Numbers

- LBA (303) 794-6694 (phone will be forwarded to Anna's AND Ali's cell phones)

Lastly, please remember that if everyone follows the schedule and guidelines and we all work together we will have a very smooth experience. We do have you and your child's best interests at heart. Every year we have done performances we have learned more and the rules we have set up are based on performances we have

done. Please trust that we are working very hard to give your child an enriching experience that will last a lifetime. If you have read this packet, please give Ali, Erin D, Carrie K, or Anna the secret password the next time you see them. (The secret password is palm trees).

